



NORTHAMPTON
BOROUGH COUNCIL

Housing Act 2004
House in Multiple Occupation Licence
Request for Variation

Address of Licenced House in Multiple Occupation

.....

..... Post Code.....

Date of issue of current licence **Term** **Years**

Variation requested

eg Change from 4 person 4 household to 5 person 5 household

Justification for variation

Eg It is proposed to enlarge room 3 to achieve a floor area of 6.8 sq m to permit its use as a single room by rebuilding the partition wall to room 4. This will retain a floor area in room 4 of 8.5 sq m.

Full details including detailed plans to illustrate the proposals should be submitted along with this form, including the details of sanitary and kitchen facilities which will be provided.

A copy of the current Gas Safety Certificate and fee payment in full must be submitted with this application. Copies of other certificates (Electrical, Fire Alarm, Emergency Lighting, PAT testing) will be required to be submitted within 28 days of issue of any revised licence if not submitted this application.

I apply for the variation detailed above and declare that no changes have taken place since the original application which would be likely to affect my being considered to be a fit and proper person to hold a HMO licence. **I understand that any varied licence issued will retain the expiry date of the current licence.**

Signed **Licence Holder**

Address

..... Date.....

Telephone number.....e-mail address.....