

**Victoria Park Management Committee Action Plan**

<b>Chair:</b>	Julie Holt	<b>Responsible Forum:</b>	Victoria Park Management Committee		
<b>Outcomes identified within the Corporate Plan:</b>	<ul style="list-style-type: none"> <li>• Empowered local communities with a greater capacity to become involved in community life</li> <li>• Promote integration and cohesion</li> <li>• Appropriate support provided to those in most need</li> <li>• Services are fair, accessible and responsive to individual needs residents and customers feel informed and engaged in service quality and design</li> <li>• Future developments informed by the views of local people</li> <li>• Delivery of events to celebrate and enjoy the Town's heritage and culture</li> </ul>				
<b>Objectives:</b>	<ul style="list-style-type: none"> <li>• To produce, maintain and oversee the implementation of a Park Management Plan</li> <li>• To encourage active participation of the local community and park users, in discussions of issues and dissemination of information relating to the park</li> <li>• To provide an active line of communication for all groups and individuals with an interest in the wellbeing and future enhancement of the park and to deal with issues of mutual interest to all Park users</li> <li>• To develop strategies for the local management of the Park and to integrate the work of volunteers alongside others in undertaking practical work in the park</li> <li>• To identify and pursue sources of funding for works identified</li> </ul>				
<b>Actions:</b>					
Action	Owner	Activity (intelligence led)	Timescale	Measure	Last Updated
Source funding for floodlights by the muga	Community Development Officer (NBC)/JHolt	<p>Arrange community consultation session, taking into consideration the concerns on Muscott Street and Stein Street. Look into ways to reduce impact of light on overlooking houses.</p> <p>Submit grant funding application, building in 15 years of maintenance costs.</p> <p><b>Update: Part of community consultation completed</b></p>	Jan 2016	Community consulted and lights installed.	June 15
Mending the fitness equipment in the Park	Park Ranger / Direct Services Manager	Find out who is responsible for the upkeep of the machinery. Find out what the health and safety issues there are.	June 2015	Fitness equipment made safe.	March 15

		<p>Equipment believed to be installed by CASPAR and NBC to maintain. Park Ranger to take a look at equipment.</p> <p><b>Update: Equipment now repaired.</b></p>			
Flower and plants to be laid in the park. Wild flower meadow near the bottom of the park	Friends of VP/ Park Ranger	<p>Discuss types of plants/flowers to buy and create a plan as to the ideal times to plant the flowers. Cost and possible funding of getting the ground professionally dug for wild flower meadow. Also look into what is required to create a wild flower meadow.</p> <p>Park Ranger to liaise with colleague leading on wild flower meadows at NBC for advice.</p>	To be agreed	Flowers planted.	March 15
Cut back & shrubs	Direct Services	<p>Find out who is responsible for the cut backs and whether a plan can be provided outlining when this is due to be completed.</p> <p>Possibility of payback – get clarity regarding access to changing rooms facilities.</p> <p>Find out who can clear the brook – is this the responsibility of the Environment Agency.</p>	Ongoing	Understanding of responsibility and schedule.	March 15
Investigate the football teams playing in the park.	Park Ranger / Friends of VP	<p>Resolve issues with litter after football games. Friends group to call Park Ranger at weekends to take photos of litter left behind.</p> <p>Friends group to withdraw from litter picking after matches to ensure evidence can be captured.</p>	Ongoing	Reporting of litter after matches and eventual reduction in litter.	March 15
Improve information about tipping food and rubbish in the park, and consuming alcohol in the park.	Park Ranger/ Friend of VP	<p>Friends of VP to be proactive about reporting overflowing bins to NBC. Issues with alcohol and antisocial behaviour should also be proactively reported to the Police via 101.</p> <p>Find out whether fly tipping reports are collated by NBC to identify hot spots. Also look into how often the Police patrol the park during the Summer months.</p>	Ongoing	Proactive reporting to respective agencies, reduction in litter issues.	March 15

		<p>Review if signs should be made in foreign languages and installed.</p>			
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Community Development Officer (NBC) to liaise with Environmental Services Manager to find out whether refuse collection information is provided in other languages.

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