



2019 – 2020

General Fund Revenue & Housing Revenue
Account Budget Book

2019 – 2020

Capital Programme



Foreword

Welcome to the 2019/20 edition of Northampton Borough Council's (NBC) Budget Book, which sets out the planned use of resources to achieve the policy objectives, bringing together core budget data and highlighting the key issues facing the authority in the 2019/20 financial year.

As in previous years, the 2019/20 budget has been closely linked to the development of the Council's priorities and the continued commitment to improvement. For more details on the Council's vision, values, objectives and priorities please refer to the Corporate Plan or the individual Service Plans which can be found on Northampton Borough Council's website.

Please note that the Budget Book this year will look slightly different to that in previous years due to a change in the Council's structure. There are now six Heads of Service areas and a Chief Executive, all of which provide different services to the council.

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Introduction

This introductory section sets out the Council's vision for the future, and its framework of objectives and priorities that give focus to its activities.

Movement of the Council's General Fund budget between 2018/19 and 2019/20:

	Budget Movement £m
Service continuation Budget	29.70
Total Savings	-1.13
Total Growth	0.97
Budget Requirement 2019/20	29.54

The 2019/20 Council Tax and Budget

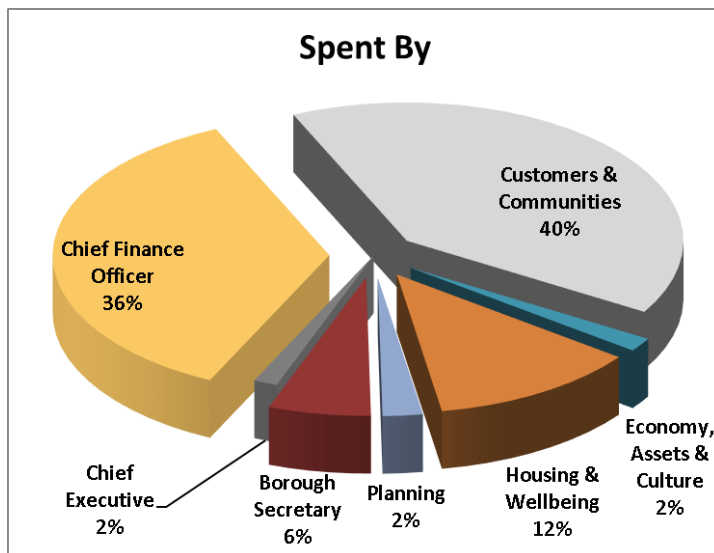
At its meeting on the 25th February 2019, the Council agreed its budget for 2019/20 with a 2.99% average Council Tax increase for Northampton Borough Council's services.

The pages that follow detail the summary budget for the Council, followed by the budgets for each of the Heads of Service.

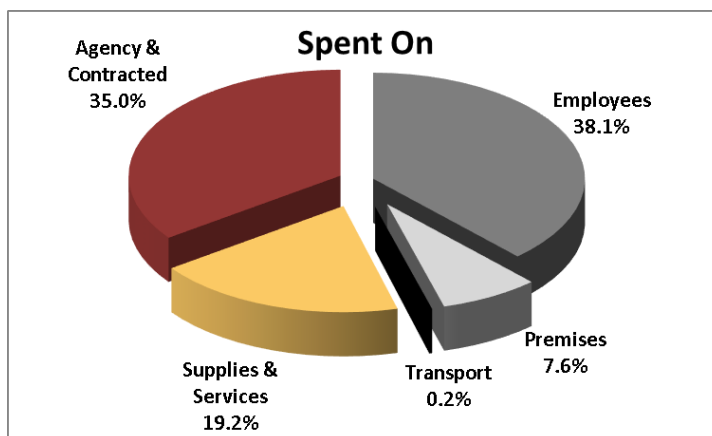
Analysis of Net Service Income and Expenditure

The Council's net service revenue expenditure for the General Fund for 2019/20 is £29.54m. The diagrams below summarise how this expenditure is distributed between services, what it is spent on and how it is financed.

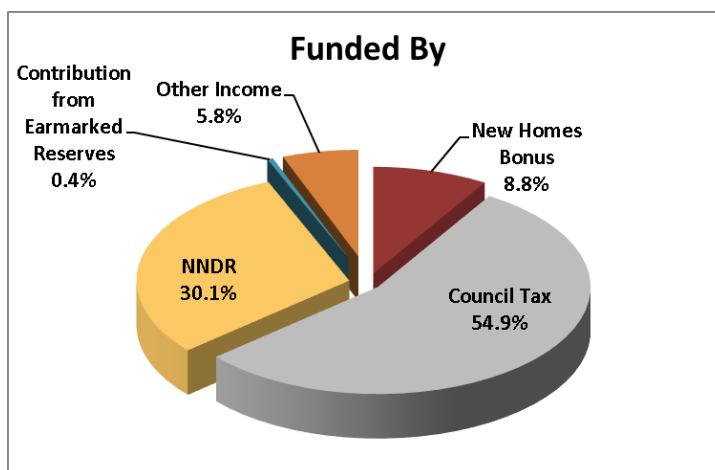
Spent By	£m
Borough Secretary	1.8
Chief Executive	0.4
Chief Finance Officer	10.7
Customers & Communities	11.9
Economy, Assets & Culture	0.5
Housing & Wellbeing	3.6
Planning	0.7
	<u>29.5</u>



Spent On	£m
Employees	19.7
Premises	3.9
Transport	0.1
Supplies & Services	9.9
Agency & Contracted	18.1
Total	<u>51.8</u>
Plus:	
Transfer Payments	60.6
Income	<u>-82.9</u>
	<u>29.5</u>



Funded By	£m
New Homes Bonus	2.6
Council Tax	16.2
NNDR	8.9
Contribution from Earmarked Reserves	0.1
Other Income	1.7
	<u>29.5</u>



Council Tax Bands

The annual charge (for the period 1st April 2019 to 31st March 2020) for each band is shown below and assumes that two adults are resident in the property. Where the property is subject to an additional parish charge, this is included.

	Council Tax Base	Parish Precept and Special Expenses	Parish Precept and Special Expenses Charge	Basic Amount of Council Tax excluding Special	Basic Amount of Council Tax including Special Expenses
	£	£	£	£	£
Area:					
Billing	2,805	193,856	69.12	216.06	285.18
Collingtree	528	21,192	40.10	216.06	256.16
Duston	5,563	503,363	90.49	216.06	306.55
Great Houghton	295	20,738	70.34	216.06	286.40
Hardingstone	816	41,912	51.34	216.06	267.40
Upton	2,724	39,800	14.61	216.06	230.67
Wootton	2,980	201,498	67.61	216.06	283.67
East Hunsbury	3,510	219,118	62.42	216.06	278.48
Hunsbury Meadows	888	24,700	27.80	216.06	243.86
West Hunsbury	1,662	32,392	19.49	216.06	235.55
Unparished Area	46,648	540,881	11.60	216.06	227.66

Valuation Bands	Aggregate Council Tax for each Council Tax band							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Area:								
Billing	1,218.06	1,421.07	1,624.08	1,827.08	2,233.10	2,639.12	3,045.14	3,654.16
Collingtree	1,198.71	1,398.50	1,598.28	1,798.06	2,197.63	2,597.20	2,996.78	3,596.12
Duston	1,232.31	1,437.69	1,643.07	1,848.45	2,259.21	2,669.99	3,080.76	3,696.90
Great Houghton	1,218.87	1,422.02	1,625.16	1,828.30	2,234.59	2,640.88	3,047.18	3,656.60
Hardingstone	1,206.21	1,407.24	1,608.27	1,809.30	2,211.36	2,613.44	3,015.51	3,618.60
Upton	1,181.72	1,378.67	1,575.62	1,772.57	2,166.47	2,560.38	2,954.29	3,545.14
Wootton	1,217.05	1,419.89	1,622.73	1,825.57	2,231.25	2,636.94	3,042.63	3,651.14
East Hunsbury	1,213.59	1,415.86	1,618.12	1,820.38	2,224.91	2,629.44	3,033.98	3,640.76
Hunsbury Meadows	1,190.51	1,388.93	1,587.35	1,785.76	2,182.59	2,579.44	2,976.28	3,571.52
West Hunsbury	1,184.97	1,382.47	1,579.96	1,777.45	2,172.44	2,567.43	2,962.43	3,554.90
Unparished Area	1,179.71	1,376.33	1,572.95	1,769.56	2,162.79	2,556.04	2,949.28	3,539.12

General Fund Revenue Account

2019/20 Original Budgets

2020/21 and 2021/22 Forecasted Budgets

General Fund Revenue Account – by Heads of Service

	2019/20	2020/21	2021/22
	Original Budget	Forecast Budget	Forecast Budget
<u>Objective Analysis</u>	£	£	£
Borough Secretary	1,768,760	2,082,383	1,822,395
Chief Executive	408,362	416,625	425,149
Chief Finance Officer	10,687,492	10,943,329	10,959,243
Customers & Communities	11,906,396	11,263,536	11,619,141
Economy, Assets & Culture	472,987	681,644	815,635
Housing & Wellbeing	3,605,702	4,375,073	4,363,136
Planning	688,600	728,324	768,809
TOTAL	29,538,299	30,490,914	30,773,509

General Fund Revenue Account – Summary by area of expenditure

	2019/20	2020/21	2021/22
	Original Budget	Forecast Budget	Forecast Budget
<u>Subjective Analysis</u>	£	£	£
Employees	19,738,187	20,945,775	20,773,942
Premises	3,939,185	3,976,108	4,051,754
Transport	113,598	113,898	113,998
Supplies & Services	9,931,316	9,705,298	9,688,785
Agency & Contracted	18,118,966	18,080,173	18,324,249
Transfer Payments	60,561,273	60,560,943	60,560,943
Gross Total Expenditure	112,402,525	113,382,194	113,513,671
Income	-82,864,226	-82,891,280	-82,740,162
Gross Total Income	-82,864,226	-82,891,280	-82,740,162
Net Total Cost	29,538,299	30,490,914	30,773,509

General Fund Revenue Account – area of Expenditure by Heads of Service

	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20
	Borough Secretary	Chief Executive	Chief Finance Officer	Customers & Communities	Economy, Assets & Culture	Housing & Wellbeing	Planning	TOTAL
<u>Subjective Analysis</u>	£	£	£	£	£	£	£	£
Employees	1,270,765	358,605	5,810,391	4,174,402	3,176,357	3,012,193	1,935,475	19,738,187
Premises	350	0	0	403,289	3,223,640	301,136	10,770	3,939,185
Transport	4,352	0	145	56,671	24,839	11,756	15,835	113,598
Supplies & Services	730,544	49,757	1,856,709	501,898	2,493,411	3,772,706	526,290	9,931,316
Agency & Contracted	0	0	6,477,768	11,374,198	0	267,000	0	18,118,966
Transfer Payments	0	0	60,561,273	0	0	0	0	60,561,273
Gross Total Expenditure	2,006,011	408,362	74,706,286	16,510,458	8,918,247	7,364,791	2,488,370	112,402,525
Income	-237,251	0	-64,018,794	-4,604,063	-8,445,260	-3,759,088	-1,799,770	-82,864,226
Gross Total Income	-237,251	0	-64,018,794	-4,604,063	-8,445,260	-3,759,088	-1,799,770	-82,864,226
Net Total Cost	1,768,760	408,362	10,687,492	11,906,396	472,987	3,605,702	688,600	29,538,299

Borough Secretary Head of Service – Description

Within the Borough Secretary Head of Service there a number of key service areas, including:

Democratic Services: Responsible for supporting the Council’s Managerial and Democratic decision-making processes, as well as the civic and mayoralty activity in the town.

Elections/Electoral Services: Responsible for organising and administering all local and parliamentary elections held within the Borough, as well as maintaining the register of electors.

Monitoring Officer: Francis Fernandes is the Council’s Monitoring Officer. He has a broad responsibility to ensure the lawfulness and fairness of the Council’s decision-making processes, the compliance with Codes and Protocols and the promotion of good governance and high ethical standards.

Legal Services: Responsible for providing all legal services to the Council including:

- Legal advice to Full Council, Cabinet, statutory committees, Members, Management Board and Officers.
- Prosecution including Environmental Crime and Anti-Social Behaviour, Licensing, Food Safety, Health and Safety, Tenancy Fraud, Private Sector Housing offences and Planning.
- Defence on claims against the Council including money and complex insurance claims.
- Sale/Lease/Letting of land and property.
- Planning Advice/Appeals

Borough Secretary Head of Service – Budget Details

Borough Secretary Head of Service – by Key Service Area

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
Objective Analysis			
Civic & Mayoral Expenses	102,456	103,604	104,774
Overview & Scrutiny	50,065	51,177	52,208
Councillor & Managerial Support	518,720	520,678	522,557
Electoral Services	330,846	621,518	338,256
Legal	571,275	586,766	602,661
Democratic Services	195,398	198,640	201,939
TOTAL	1,768,760	2,082,383	1,822,395

Borough Secretary Head of Service – by Area of Expenditure

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
Subjective Analysis			
Employees	1,270,765	1,813,652	1,322,948
Premises	350	350	350
Transport	4,352	4,352	4,352
Supplies & Services	730,544	731,280	731,996
Agency & Contracted	0	0	0
Transfer Payments	0	0	0
Gross Total Expenditure	2,006,011	2,549,634	2,059,646
Income	-237,251	-467,251	-237,251
Gross Total Income	-237,251	-467,251	-237,251
Net Total Cost	1,768,760	2,082,383	1,822,395

Chief Executive – Description

The Chief Executive service is split into two key service areas, the Chief Executive and Communications.

Chief Executive: Responsible for the overall operation of the Council, ensuring proper management and effective decision making to allow the Council to carry out its responsibilities and meet the expectations of both the public and its staff.

Communications: Responsible for all media relations on behalf of the authority and for ensuring the Council's message is delivered to residents whilst ensuring its reputation is protected.

Chief Executive – Budget Details

Chief Executive – by Key Service Area

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Objective Analysis</u>			
Communications	225,298	229,882	234,555
Chief Executive	183,064	186,743	190,594
TOTAL	408,362	416,625	425,149

Chief Executive Service – by Area of Expenditure

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Subjective Analysis</u>			
Employees	358,605	366,851	375,259
Premises	0	0	0
Transport	0	0	0
Supplies & Services	49,757	49,774	49,890
Agency & Contracted	0	0	0
Transfer Payments	0	0	0
Gross Total Expenditure	408,362	416,625	425,149
Income	0	0	0
Gross Total Income	0	0	0
Net Total Cost	408,362	416,625	425,149

Chief Finance Officer Head of Service - Description

The Chief Finance Officer Head of Service covers several key service areas, including:

Governance & Risk: The Governance and Risk department is primarily responsible for the monitoring and management of policies, procedures and how Council officers conduct both their business and themselves. It covers areas including:

- Internal Controls.
- Emergency Planning.
- Project Management.
- Information Governance.

Health and Safety: Responsible for ensuring that the Council meets its responsibility for providing a safe and healthy workplace and work environment for all its employees and any other people that may be affected by its activities.

HR & Payroll: The HR and Payroll team are responsible for delivering an end to end service from recruitment to employees leaving NBC. The HR team also monitor changes in minimum wage, pension payments and any other statutory payments, feeding these changes into the business and keeping managers informed of these changes.

Learning/Organisational Development: Responsible for ensuring suitable training and development is in place for employees to allow NBC to meet its key organisational priorities.

LGSS Contract & Service Delivery: LGSS provide front line services for NBC in relation to Finance, ICT, Procurement and Revenue & Benefits services with performance being regularly monitored.

ICT Service Delivery: The ICT Delivery service provides assurance to NBC management on the service provided by LGSS in terms of ICT, ensuring that ICT infrastructure is adequate to meet the needs of the council and that a high level of service is maintained.

Chief Finance Officer Head of Service - Budget Details

Chief Finance Officer Head of Service – by Key Service Area

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Objective Analysis</u>			
Corporate	3,498,117.57	3,806,499.61	3,866,267.2
Chief Finance Officer	119,253.00	121,587.00	123,968.00
Information Technology	1,188,090.00	1,180,707.00	1,161,284.00
Local Government Shared Service	5,176,630.00	5,131,907.00	5,092,632.00
Governance	303,614.18	294,588.26	300,676.11
Health & Safety	51,806.00	53,731.00	55,692.00
Emergency Planning	52,200.00	52,200.00	52,200.00
Human Resources	297,781.50	302,109.50	306,524.00
TOTAL	10,687,492	10,943,329	10,959,243

Chief Finance Officer Head of Service – by Area of Expenditure

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Subjective Analysis</u>			
Employees	5,810,391	6,170,419	6,246,266
Premises	0	0	0
Transport	145	145	145
Supplies & Services	1,856,709	1,797,441	1,777,083
Agency & Contracted	6,477,768	6,458,975	6,446,051
Transfer Payments	60,561,273	60,560,943	60,560,943
Gross Total Expenditure	74,706,286	74,987,923	75,030,488
Income	-64,018,794	-64,044,594	-64,071,245
Gross Total Income	-64,018,794	-64,044,594	-64,071,245
Net Total Cost	10,687,492	10,943,329	10,959,243

Customers and Communities Head of Service – Description

Within Customers and Communities there are a range of service areas, including:

Call Care: The Call Care team offer a 24-hour emergency service to vulnerable people who wish to remain independent in their own home, providing a control room answering alarm calls with an out of hours team.

Customer Services: The Customer Services team provide face to face appointments and drop-ins at the One Stop Shop based in the Guildhall and also offer an assisted Self-Service in the One Stop Shop Self-Service area. They work in partnership with a wide range of other voluntary and statutory service providers and offer an outreach and a telephone and e-mail handling service through the Customer Contact Centre.

Digital Services: Responsible for maximising the use of digital technology and encouraging self-service for customers.

Environmental Health & Licencing: Responsible for managing and protecting a range of areas including:

- Environmental Protection – protecting against issues such as noise, pollution and environmental crime.
- Food and safety – ensuring that all food sold or produced in Northampton is clean and safe for the consumer to eat.
- Licencing - responsible for the policy, administration and enforcement of a wide range of licenses, permits and registrations.

Environmental Services (Contract): Responsible for managing the delivery of Household Waste & Recycling Collections; Street Cleansing; Grounds Maintenance; Allotments, Cemetery Services and Public Conveniences.

Environmental Services (Direct): Responsible for maintaining parks and open space and ensuring they are kept up to suitable standards. The team include Neighbourhood Wardens and Park Rangers who work with communities to help reduce environmental crime and anti-social behaviour, minimise the fear of crime and provide a link with services for the community to prevent such activities.

Customers & Communities Head of Service – Budget Details

Customers & Communities Head of Service – by Key Service Area

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Objective Analysis</u>			
Call Care	105,401.17	116,097.34	126,772.62
Head of Customer & Cultural Services	247,410.00	247,210.00	251,914.00
Customer Services	544,887.85	560,179.20	589,721.88
Leisure Contract	11,700.00	13,700.00	15,500.00
Licensing	-258,234.17	-254,870.27	-249,507.76
Head of Partnership Support	21.00	21.00	21.00
Pest Control	1,100.00	1,100.00	1,100.00
Commercial Services	266,549.72	272,374.80	278,413.66
Digital Team	396,546.00	402,624.50	408,717.00
Environmental Protection	357,407.87	363,262.87	369,235.95
Environmental Services Contract	-1,354,015.00	-1,361,961.00	-1,377,555.00
Parks & Open Spaces and Neighbourhood Wardens	805,011.17	821,971.27	838,958.76
Environmental Services	-222,968.00	-161,698.00	-150,269.00
Environmental Services Contract 2018	11,005,578.00	10,243,524.00	10,516,118.00
TOTAL	11,906,396	11,263,536	11,619,141

Customers & Communities Head of Service – by Area of Expenditure

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Subjective Analysis</u>			
Employees	4,174,402	4,258,628	4,344,184
Premises	403,289	415,219	426,789
Transport	56,671	56,871	56,971
Supplies & Services	501,898	532,723	534,145
Agency & Contracted	11,374,198	11,354,198	11,611,198
Transfer Payments	0	0	0

2019/2020

Gross Total Expenditure	16,510,458	16,617,639	16,973,287
Income	-4,604,063	-5,354,103	-5,354,146
Gross Total Income	-4,604,063	-5,354,103	-5,354,146
Net Total Cost	11,906,396	11,263,536	11,619,141

Economy, Assets & Culture Head of Service – Description

The Economy, Assets & Culture Head of Service covers a wide range of service areas, including:

Asset Management: The Asset Management team ensure that the Council makes the best use of its property resources and maximises value from them. Their work supports the achievement of a wide range of property related outcomes, aligned with the corporate objectives of the organisation, in relation to operational, investment and surplus property holdings.

Economic Development & Regeneration: The Economic Development & Regeneration team work with several partners to promote and deliver regeneration projects that will improve the quality of life and attractiveness of Northampton, making it a vibrant place that people will want to work, live and spend time in.

Market: Northampton Market operates Monday to Saturday and is one of the longest running markets on record in the UK. Up to 70 traders have stalls on the market, selling a variety of goods.

Town Centre Management & Events: Responsible for managing public car parks, Northampton's Bus Station, CCTV and events across Northampton.

Cultural Services: Northampton Museum Service operates two museums – Northampton Museum & Art Gallery and Abington Park Museum. They work closely in partnership and collaborate with other educational, cultural and heritage organisations to promote participation, innovation and life-long learning. The museum service is one of the key cultural institutions in Northampton and Northamptonshire.

Facilities Management: Responsible for the maintenance of the Guildhall, the hiring out of the Guildhall for private events and managing both the Post Room and cleaners.

Economy, Assets & Culture Head of Service – Budget Details

Economy, Assets & Culture Head of Service – by Key Service Area

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Objective Analysis</u>			
Events	249,315.36	249,315.36	249,315.36
Museums and Arts	909,800.80	944,384.44	963,870.27
CCTV	151,297.00	156,216.00	161,187.00
Town Centre Management	39,818.00	39,906.00	39,991.00
Car Parking	-3,080,492.00	-3,044,806.00	-3,007,920.00
Bus Station	167,189.00	176,452.00	185,949.00
Asset Management	1,068,018.53	1,077,921.71	1,088,018.41
Other Buildings & Land	-2,047,991.00	-1,778,002.00	-1,770,626.00
Facilities Management	1,459,983.93	1,487,306.98	1,514,976.46
Markets	26,348.95	31,447.25	37,780.24
Head of Economic Development and Regeneration	130,940.50	133,378.50	135,763.50
Programmes & Enterprise	1,398,758.00	1,208,123.40	1,217,329.40
TOTAL	472,987	681,644	815,635

Economy, Assets & Culture Head of Service – by Area of Expenditure

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Subjective Analysis</u>			
Employees	3,176,357	3,251,638	3,312,390
Premises	3,223,640	3,247,744	3,310,932
Transport	24,839	24,939	24,939
Supplies & Services	2,493,411	2,304,437	2,315,387
Agency & Contracted	0	0	0
Transfer Payments	0	0	0
Gross Total Expenditure	8,918,247	8,828,758	8,963,649
Income	-8,445,260	-8,147,114	-8,148,014
Gross Total Income	-8,445,260	-8,147,114	-8,148,014
Net Total Cost	472,987	681,644	815,635

General Fund Housing & Wellbeing Head of Service – Description

The Housing and Wellbeing Service is responsible for discharging the Council’s statutory obligations in relation to private sector housing, homelessness, community safety and its role as the local strategic housing authority. More specifically it covers:

Community: Working effectively with the diverse communities of Northampton and also supporting the partnership between the council and local voluntary and community organisations, such as charities and community centres.

Private sector housing: Responding quickly to complaints about serious disrepair, hazards and housing-related nuisance, and taking appropriate action – including prosecutions, the imposition of civil penalties and carrying out works in default – to improve housing conditions and ensure that accommodation is made safe and habitable. Also ensuring that all licensable Mandatory and Additional HMOs are licensed, well managed, safe and habitable.

Policy & Housing Strategy and Wellbeing: Ensuring that all the Council’s housing policies and strategies, including the housing allocations policy, are fit for purpose and contribute positively to the achievement of the Council’s strategic objectives.

Housing Options & Advice: Providing expert, comprehensive advice on all aspects of housing, budgeting and debt – and, where possible, intervene early and promote effective multi agency working – in order to prevent homelessness, improve housing conditions, reduce rough sleeping and achieve settled housing solutions.

Homelessness and Temporary Accommodation: Meeting the Council’s statutory obligations under the homelessness legislation and ensuring that its duties are discharged in accordance with the legislation and the policy of the Council.

Emergency Nightshelter and Street Outreach Service: Working with volunteers, groups and organisations (as part of a multi-agency approach) to tackle and prevent homelessness and end the need for people to sleep rough in the borough.

Monitoring Performance of Northampton Partnership Homes (NPH): Working with LGSS Finance and the Council’s Chief Executive to monitor the performance of Northampton Partnership Homes in order to ensure that it is complying with the Management Agreement and is continuing to manage and maintain the Council’s housing stock to the required standards.

Social Lettings Agency: Operating a not-for-profit social lettings agency that leases, manages and lets an extensive and varied portfolio of private rented accommodation in order to tackle substandard housing, bring empty properties back into use, prevent homelessness and help meet the demand for rented housing.

General Fund Housing & Wellbeing Head of Service – Budget Details

General Fund Housing & Wellbeing Head of Service – by Key Service Area

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Objective Analysis</u>			
Community Safety	316,201.80	322,429.80	328,672.60
Policy	5,883.00	5,883.00	5,883.00
Community and Other Grants	1,074,357.00	1,074,368.00	1,074,379.00
Community Developments	12,867.00	12,867.00	12,867.00
Community Centres	49,298.00	39,883.00	30,365.00
Housing Options & Advice	1,740,460.34	2,539,088.76	2,556,046.46
Head of Housing and Wellbeing	147,201.00	149,933.00	152,717.00
Travellers Sites	33,478.00	33,678.00	33,978.00
Private Sector Housing	90,694.71	61,673.21	32,950.71
Housing Strategy & Wellbeing	135,261.50	135,269.50	135,277.50
TOTAL	3,605,702	4,375,073	4,363,136

General Fund Housing & Wellbeing Head of Service – by Area of Expenditure

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Subjective Analysis</u>			
Employees	3,012,193	3,108,153	3,154,804
Premises	301,136	302,025	302,913
Transport	11,756	11,756	11,756
Supplies & Services	3,772,706	3,763,228	3,753,751
Agency & Contracted	267,000	267,000	267,000
Transfer Payments	0	0	0
Gross Total Expenditure	7,364,791	7,452,162	7,490,225
Income	-3,759,088	-3,077,088	-3,127,088
Gross Total Income	-3,759,088	-3,077,088	-3,127,088
Net Total Cost	3,605,702	4,375,073	4,363,136

Planning Head of Service – Description

The Planning Head of Service is split into several different teams, including:

Planning Policy & Heritage: Responsible for producing statutory and non-statutory plans including The Development Plan. The Heritage team also give advice on listed buildings, conservation areas and ancient monuments.

Development Management: The Development Management team provide planning advice and consider planning applications submitted to the council. The team also provide pre-application advice to applicants.

Planning Enforcement: Responsible for dealing with any alleged breach of planning control reported to them by members of the public, Councillors or other council departments.

Registration & Support: Responsible for registering all planning, planning enforcement and building control applications and dealing with customer enquiries.

Building Control: Responsible for providing an impartial and local service to the people of Northampton to help them to comply with the Building Regulations and manage dangerous structures.

Regeneration and Growth Corridor: Representing the Borough in the emerging Growth Corridor and Central Area discussions, including developing a West Northants Growth Deal.

Land Charges: The main purpose of Land Charges is to produce a Local Search which will enable the buying and selling of property to proceed to completion.

Planning Head of Service – Budget Details

Planning Area – by Key Service Area

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Objective Analysis</u>			
Land Charges	-44,525	-42,263	-39,956
Building Control	2,114	6,231	10,531
Development Control	-200,341	-180,003	-159,280
Head of Planning	176,504	180,011	183,381
Joint Planning Unit	36,624	36,624	36,624
Planning Policy & Heritage	718,224	727,723	737,509
TOTAL	688,600	728,324	768,809

Planning Area – by Area of Expenditure

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Subjective Analysis</u>			
Employees	1,935,475	1,976,435	2,018,090
Premises	10,770	10,770	10,770
Transport	15,835	15,835	15,835
Supplies & Services	526,290	526,414	526,532
Agency & Contracted	0	0	0
Transfer Payments	0	0	0
Gross Total Expenditure	2,488,370	2,529,454	2,571,227
Income	-1,799,770	-1,801,130	-1,802,417
Gross Total Income	-1,799,770	-1,801,130	-1,802,417
Net Total Cost	688,600	728,324	768,809

Housing Revenue Account

2019/20 Original Budgets

2020/21 and 2021/22 Forecasted Budgets

Housing Revenue Account – Service Description

Housing Revenue Account Background

The Housing Revenue Account (HRA) is a ring-fenced account that represents the costs of managing the Council's housing stock. There are strict rules surrounding the costs and income that can be charged to this account. Much of the income and expenditure is dictated by legislation and regulation.

Dwelling Rents

This includes rents collected from the letting of Council Housing, owned by the HRA.

Non-Dwelling Rents

This includes rents collected from garages, shops and commercial properties owned by the Council.

Repairs and Maintenance

This includes the cost of maintaining the Council's housing stock, including the management and maintenance function. Maintenance includes repainting, responsive repairs and cyclical/planned maintenance.

General Management

These costs relate to the whole housing stock for all tenants, including rent collectors, costs of letting properties, most of the management of the Housing department, computer costs and central support costs.

Special Services

These costs apply to only some of the tenants; they include cleaning communal areas of flats and maintenance of open spaces.

Rents, Rates, Taxes and Other Charges

This includes rents, rates, leases and Council Tax paid in respect of empty houses waiting to be re-let, or for property used to provide services to tenants.

Housing Revenue Account – Budget Details

Please note that the figures below show service level income and expenditure. Other technical costs would bring the final balance to zero.

Housing Revenue Account – By Service Area

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Objective Analysis</u>			
Housing Services	13,366,644	13,489,315	13,663,937
Housing Rents & Other Income	-51,226,692	-52,820,578	-54,527,913
Housing Property Maintenance	13,734,633	13,977,137	14,248,547
Independent Living	70,000	70,000	70,000
TOTAL	-24,055,415	-25,284,126	-26,545,429

Housing Revenue Account – by Area of Expenditure

	2019/20 Original Budget £	2020/21 Forecast Budget £	2021/22 Forecast Budget £
<u>Subjective Analysis</u>			
Employees	85,000	85,000	85,000
Premises	289,300	289,300	289,300
Transport	0	0	0
Supplies & Services	846,000	846,000	846,000
Agency & Contracted	26,550,977	26,916,152	27,362,184
Transfer Payments	0	0	
Gross Total Expenditure	27,771,277	28,136,452	28,582,484
Income	-51,826,692	-53,420,578	-55,127,913
Gross Total Income	-51,826,692	-53,420,578	-55,127,913
Net Total Cost	-24,055,415	-25,284,126	-26,545,429

Capital Programme

2019/2020 – 2022/2023

Capital Programme 2019/20 – 2022/23

Capital expenditure represents major investment in new and improved assets such as land, buildings, infrastructure, and equipment and information technology. It therefore plays a key part in the development of the Council's services.

Capital Strategy

The capital strategy provides a framework for capital funding and expenditure decisions in the context of the Council's:

- Vision and values
- Objectives and priorities
- Financial resources
- Spending plans

Particular emphasis is given to schemes that:

- Achieve the Council's priorities
- Improve performance against national and local targets
- Improve efficiency and effectiveness in service delivery
- Promote partnership working
- Generate or increase income streams
- Promote effective Asset Management

The Council's Vision, Values, Priorities and Objectives

The Council has a major role in delivering the community vision for Northamptonshire. The framework for achieving this is the Corporate Plan, which outlines the Council's vision, values, objectives and priorities.

Capital Programme

The 2019/20 capital programme is fully funded and approved by Council. The funding for new starts in future years is not guaranteed, and the final decision on which schemes will be included in each of the future years programmes will be made by the Council immediately prior to the beginning of each relevant financial year.

Capital Financing

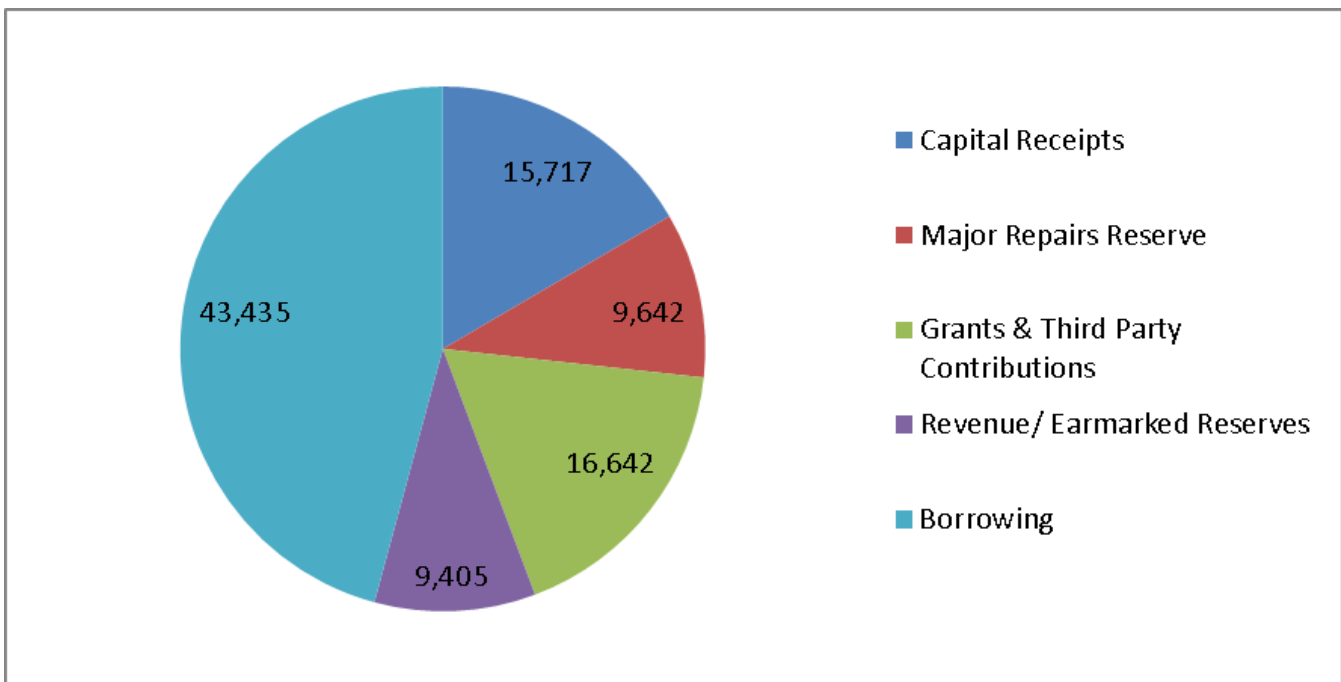
Decisions on capital investment are made against the background of constrained resources and the Council's available funding sources include prudential borrowing, capital receipts, government grants, third party contributions, revenue contributions and capital reserves. These are all actively pursued to support capital investment.

The Council has in place a capital funding strategy, as set out in the Capital Strategy.

Capital Funding Sources

Capital Funding Sources 2019/20	GF	HRA	TOTAL
Capital Receipts	5,549	10,168	15,717
Major Repairs Reserve	0	9,642	9,642
Grants & Third Party Contributions	16,642	0	16,642
Revenue/ Earmarked Reserves	0	9,405	9,405
Borrowing	30,325	13,110	43,435
Total Funding	52,516	42,325	94,841

Capital Funding Sources 2019/20 (£000)



Capital Programme 2019-20 to 2022-23 – General Fund

	2019-20	2020-21	2021-22	2022-23	Total
	£	£	£	£	£
Schemes in the current Capital Programme					
Capital Improvements - Regeneration Areas	50,000	50,000	50,000	50,000	200,000
Central Museum Development	5,226,875	-	-	-	5,226,875
Commercial Landlord Responsibilities	50,000	50,000	50,000	50,000	200,000
Disabled Facilities Grant	1,457,202	1,457,202	1,457,202	1,457,202	5,828,808
Environmental Services Vehicles	193,542	257,167	193,542	257,167	901,418
IT Infrastructure	150,000	150,000	150,000	150,000	600,000
Market Stall Covers	20,000	20,000	-	-	40,000
Operational Buildings - Enhancements	250,000	250,000	250,000	250,000	1,000,000
Parks/Allotments/Cemeteries Enhancements	250,000	250,000	250,000	250,000	1,000,000
Revenues and Benefits Capital Investments	152,135	14,925	14,925	14,925	196,910
	7,799,754	2,499,294	2,415,669	2,479,294	15,194,011
Scheme where approval has recently been given					
Vulcan Works	7,666,719	2,061,328	-	-	9,728,047
	7,666,719	2,061,328	-	-	9,728,047

Schemes in the current Development Pool awaiting formal approval					
Billing Brook Lakes	25,000	-	-	-	25,000
Car Parking Scheme	1,500,000	-	-	-	1,500,000
	1,525,000	-	-	-	1,525,000
New schemes					
78 Deringate	200,000	-	-	-	200,000
Abington Park Lake Footpath	250,000	-	-	-	250,000
Car Parking Machines	40,000	20,000	20,000	20,000	100,000
Drapery Improvements	150,000				150,000
Economic Regeneration Property Schemes	10,000,000				10,000,000
Horizon House	1,000,000	7,000,000			8,000,000
Mayorhold Car Park	500,000	-	-	-	500,000
Modifications to Guildhall Road Property	1,000,000	-	-	-	1,000,000
North West Relief Road	4,200,000	-	-	-	4,200,000
Office Development Build	5,000,000	10,000,000	-	-	15,000,000
Rectory Farm	250,000	-	-	-	250,000
St James Mill Area Improvements	600,000				600,000
Street Lighting	750,000	100,000	100,000	100,000	1,050,000
Temporary Accommodation/Housing					

	8,000,000	-	-	-	8,000,000
Town Centre Regeneration	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Unitary Transformation work	500,000	-	-	-	500,000
Upton Country Park	2,085,000	53,000			2,138,000
Vulcan Works		1,000,000	-	-	1,000,000
Vulcan Works Roof		500,000			500,000
	35,525,000	19,673,000	1,120,000	1,120,000	57,438,000
					-
General Fund Capital Programme - Total	52,516,473	24,233,622	3,535,669	3,599,294	83,885,058

Capital Programme 2019-20 to 2022-23 – Housing Revenue Account

	2019-20 £	2020-21 £	2021-22 £	2022-23 £	Total £
External Improvements	10,600,000	11,500,000	11,250,000	11,250,000	44,600,000
Internal Works	3,500,000	3,500,000	3,500,000	3,500,000	14,000,000
Environmental Improvements	3,000,000	3,000,000	3,000,000	3,000,000	12,000,000
Structural Works and Compliance	450,000	500,000	450,000	450,000	1,850,000
Disabled Adaptations	1,300,000	1,300,000	1,300,000	1,300,000	5,200,000
IT Development	400,000	0	0	0	400,000
New Build Programme/Major Projects	22,575,628	17,478,636	9,948,839	11,737,451	61,740,554
Buybacks and Spot Purchases	500,000	500,000	500,000	500,000	2,000,000
Total	42,325,628	37,778,636	29,948,839	31,737,451	141,790,554

SPLIT:					
Improvements to Homes	15,850,000	16,800,000	16,500,000	16,500,000	65,650,000
Improvements to Environment	3,000,000	3,000,000	3,000,000	3,000,000	12,000,000
IT Development	400,000	0	0	0	400,000
New Build Programme/Major Projects	22,575,628	17,478,636	9,948,839	11,737,451	61,740,554
Total NPH	41,825,628	37,278,636	29,448,839	31,237,451	139,790,554
NBC Retained - Buy Backs	500,000	500,000	500,000	500,000	2,000,000
Total Capital Programme	42,325,628	37,778,636	29,948,839	31,737,451	141,790,554

Acronyms and Glossary

Acronyms

Abbreviation	Definition
CCTV	Close Circuit Television
CIPFA	Chartered Institute of Public Finance Accountants
HRA	Housing Revenue Account
NNDR	National Non-Domestic Rates (Business Rates)

Glossary of Terms

Budget Requirement

The amount the Council proposes to spend after contributions from reserves and income from fees and charges etc. The budget requirement is finance by Revenue Support Grant, business rates and Council Tax.

Business Rates/NNDR

Rates are payable by the non-domestic sector, i.e. property not used for residential purposes, including shops, offices and schools. The level of business rates is set by the Government, collected by the Councils on the Government's behalf and reallocated to authorities in accordance with resident population.

Capital Expenditure

Expenditure on the creation, acquisition or enhancement of tangible fixed assets such as land, buildings, vehicles, plant or equipment, including IT equipment. Capital expenditure can include grants to third parties for eligible expenditure.

Collection Fund

The mechanism by which the Council keeps the local taxation system separate from its own accounts.

Council Tax

A tax on domestic properties set by local authorities and based on the value of the properties within eight bands, A – H.

General Fund

This is the main revenue account of the Council. Day to day transactions are conducted through this account, with the exception of those relating to the Housing Revenue Account, Collection Fund of any trust funds held by the Council.

Housing Revenue Account (HRA)

The Local Government and Housing Act 1989 require each local housing authority to keep a separate account for all transactions relating to housing provided by the Council. This is termed the Housing Revenue Account.

Objective Analysis

An analysis of expenditure and income by service area, for example Parks and Open Spaces, Street Cleaning.

Prudential Code

The Prudential Code for Capital Finance in Local Authorities is the code of practice drawn up by the Chartered Institute of Public Finance and Accountancy (CIPFA) to underpin the requirements of the Local Government Act 2003 in respect of an authority's duty to determine an affordable borrowing limit.

Revenue Support Grant (RSG)

This is a Central Government Grant providing general support for Council services.

Subjective Analysis

An analysis of expenditure and income by type of transaction, for example salaries costs, premises costs.

Transfer Payments

Materially relates to Housing Benefits and is largely funded by grant from Central Government.